



Teaching Staff Week

Developing a training program for students as course assistants and peer coaches

General information

Teaching Staff Week Title	Developing a training program for students as course assistants and peer coaches: Addressing challenges and creating learning opportunities
Abstract: (few lines describing the teaching staff week that SEA-EU partners can use for dissemination)	<p>Students who are appointed to teach practical courses, who work as project assistants or who act as peer coaches perform roles that demand additional skills and competencies. We aim at building synergies with SEA-EU partners to co-develop training modalities that address challenges faced by course assistants and therefore foster learning opportunities for both students and all of us as trainers.</p> <p>Main goals:</p> <ul style="list-style-type: none"> • Together with SEA-EU teaching staff and course assistants at Kiel University, to foster our continuing professional development as trainers and the professional development of students who perform teaching and coaching tasks. • To get acquainted with training modalities for students as course assistants available at each institution, exchanging information about their teaching context, target groups and needs addressed in the training arrangements. • To exchange examples of practice and gather current challenges as well as questions regarding the training of course assistants. • To explore possibilities for international cooperation and further exchange beyond the teaching staff week.
Application deadline &	Please register before Friday, 15th of September, end of the day. Registration form: https://forms.gle/P3xLtgRMg2anMTWH6



registration form	(if not working, please copy – paste in your browser)
Dates of the teaching staff week	14 – 16 November 2023
Number of participants	Each SEA-EU university can propose up to 3 participants.
Mobility costs	KA131 – STT mobility
Contact	Quentin Sohet (SEA-EU Office – training and education coordinator) – gsohet@uv.uni-kiel.de and Isabel Murillo Wilstermann (member of the Department of Teaching Development) – imurillo@uv.uni-kiel.de

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Target group / Expected profile of participants	<p>Staff in charge of or interested in training graduate and/or undergraduate students who perform teaching and coaching related tasks.</p> <p>Members of Departments of Teaching Development (or similar units) who are involved or interested in the co-development of joint training modalities for students who perform teaching and coaching related tasks.</p>
Requirements	The program will be held in English.
Agenda	<p>Tuesday 14/11/2023</p> <p>Topics: Official opening, keynote, and introduction of Staff Week participants.</p> <p>14:15 – 15:00 Registration</p> <p>15:00 – 15:15 Welcome by organizing team and CAU tutors Official opening</p> <p>15:20 – 16:00 Keynote</p> <p>16:00 – 17:00 Ice breaker: Introduction of Staff Week participants and CAU tutors</p> <p>19:00 Welcome dinner</p>

	<p>Wednesday 15/11/2023 Topics: Defining roles of students with teaching and coaching duties. Presentations of SEA-EU Partner Universities. Peer coaching session. Networking and cooperation opportunities.</p> <p>09:30 – 09:40 Information about the agenda 09:40 – 10:45 <i>Tutor, peer coach, course assistant?</i> Students with teaching and coaching duties: definition and roles 10:45 – 11:30 Presentations of SEA-EU Partner Universities. Instructions will be sent to the registered participants. 11:30 – 11:45 Coffee break 11:45 – 12:30 Presentations of SEA-EU Partner Universities. Instructions will be sent to the registered participants. 12:30 Group photo 13:00 – 14:00 Lunch 14:00 – 15:30 Peer coaching session guided by CAU tutors 15:30 – 15:45 Coffee break 15:45 – 17:00 Enhancing networking and exploring virtual communication and workspaces</p> <p>Thursday 16/11/2023 Topics: Exploring new topics and current challenges for students with teaching and supporting duties. Creating and developing cooperation scenarios. Wrap up.</p> <p>09:30 – 09:40 Information about the agenda 09:40 – 11:30 Exploring new topics and current challenges for students with teaching and supporting duties (in collaboration with CAU tutors). 11:30 – 11:45 Coffee break 11:45 – 12:30 Presentation of results and discussion. 13:00 – 14:00 Lunch 14:00 – 15:15 Developing cooperation scenarios 15:15 – 16:00 Wrap up: documentation, staying in touch, next steps 17:00 Social event</p>
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Practical information

Accommodation		A welcome pack will be sent to the registered participants.
Address of the course	Kiel University, Germany	The address of the course will be updated, and participant informed once defined.